



U.S. Department of Energy
Energy Efficiency
and Renewable Energy

Bringing you a prosperous future where energy
is clean, abundant, reliable, and affordable

Federal Energy Management Program

Sample Agency Metering Plan Template

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Objectives

- Satisfy requirement of EPAct 2005
 - Due 8/3/06
 - Annual progress reports
- Create useful document



Metering Plan Considerations

- Agencies free to develop own format
- Narrative vs. milestone oriented
- Considerations:
 - Brief
 - Meaningful
 - Modifiable
 - Ambitious



Special Considerations

- Coordinating with sub-agencies
- Varying metering objectives
- Coordinating multiple on-going activities
- Getting it right the first time



Sample Template Format

- Four elements with specific objectives
- Multiple milestones for each element/objective
- For each milestone:
 - Completion date
 - Brief discussion/description
 - Recommend identifying lead office



Review Sample Agency Metering Plan Template

- Timeline
- Element breakdown
- Milestones
 - Complimentary
 - Coordinated
 - Ambitious
 - Important



Assistance to Agencies

- FEMP available to review drafts
- FEMP points of Contact:
 - Ab Ream @ 202-586-7230 or ab.ream@ee.doe.gov
 - Dave Hunt @ 202-646-7867 or dave.hunt@pnl.gov